

JOB DESCRIPTION

JOB TITLE:	Transport Planner
MANAGED BY:	Head of Transport Pipeline and Investment
GRADE:	Grade 8

THE ROLE

The Transport Planner provides technical and analytical support across the Transport Directorate, contributing to the development of transport strategies, investment programmes, business cases and infrastructure schemes. Working across a variety of transport modes, the role uses evidence, data and stakeholder engagement to support informed decision-making and the delivery of sustainable transport solutions that align with the Mayoral Transport Vision and regional priorities.

The post holder will be someone with an analytical mind as the role will involve interpreting data, solving complex problems and turning evidence into practical solutions. As a Transport Planner, you will be naturally curious, enjoy understanding how places and transport networks work, and be motivated by improving connectivity, accessibility and sustainability for communities across the region.

KEY RESPONSIBILITIES

- Support the team implement the WECA Transport Strategy and associated transport-related policies.
- Support business case development and funding proposals that align with the MCA Growth Strategy and Transport Strategy, supporting a clear line of sight between strategic objectives and delivery outcomes
- Support the development of transport modelling and indepth studies to assist Transport Teams assess the impact of new schemes, participating in evidence-led planning and continuous improvement across the region.
- Work with key stakeholders to assess and forecast transport impacts of proposed developments, using modelling and analysis to inform transport planning, network performance and mitigation measures.
- Manage contractor output and outcomes to ensure all data and research presented is relevant, reliable and for purpose allowing the MCA to make informed decisions.
- Produce findings reports, presenting evidence, analysis and recommendations to support transport planning, investment decisions and scheme development.
- Prepare reports and presentations for committees, boards, working groups and other public meetings, ensuring information is clear, accurate and evidence-based.
- Promote the benefits of public transport, cycling and walking to get around across the Mayoral Combined Authority.
- Contribute to transport planning activities that balance economic growth, connectivity and environmental sustainability.
- Work with the Transport Leadership team to develop and implement highway, rail, bus, cycling and walking plans.
- Work with the Unitary Authorities and wider stakeholders in the development of plans for specific areas or transport modes affecting the West of England region.
- Carry out specific corporate roles and assignments and such other duties commensurate with the role.

PERSON SPECIFICATION

ESSENTIAL (MUST HAVE)

Qualifications and Knowledge

- Degree level or equivalent in engineering, transport or environmental sciences (e.g. Transport Planning, Geography, Environmental Studies/Science).
- Knowledge of transport modes, their characteristics, costs and benefits, and their contribution to wider transport outcomes.
- Extensive understanding of transport and highways legislation, regulations, national policies and professional best practice.

Experience

- Demonstrable experience of contributing to key strategy documents, such as Transport Investment strategies and pipeline plans.
- Developing transport plans and investment proposals that reflect strategic objectives and legislative requirements.
- Supporting the development practical transport solutions that address urban, rural, sustainable and public transport challenges, identifying and managing associated risks.
- Supporting the development of transport investment proposals that deliver economic growth, value for money and wider social and environmental benefits.
- Strong written and verbal communication skills, with the ability to communicate complex technical information clearly to a range of audiences.
- Working proactively, using initiative to manage competing priorities and deliver high-quality outcomes with minimal supervision.
- Working with stakeholders to ensure agreed benefits and outcomes are delivered and transport schemes remain strategically aligned.

Skills and Competencies

- Ability to research, collate and analyse complex information, developing practical and innovative solutions to transport planning challenges.
- Strong written, verbal and presentation skills, with the ability to communicate effectively with elected Members, constituent councils, colleagues, partners, stakeholders and members of the public.
- Ability to provide professional advice and communicate recommendations clearly, using tact, diplomacy and effective negotiation skills where appropriate.
- Works collaboratively with colleagues, partners and stakeholders to achieve shared objectives, resolve issues and contribute to continuous improvement.
- Ability to prioritise workloads, work under pressure and meet deadlines, using initiative and working effectively both independently and as part of a team.
- Proficient in Microsoft Office applications, with experience of analysing data and using mapping and project management software, such as Microsoft Excel, GIS and Microsoft Project.
- Strong organisational and administrative skills, with experience of planning meetings, workshops and engagement activities.
- Committed to working in fast-paced, environments, bringing positivity and optimism.

DESIRABLE

Qualifications and Knowledge

- Relevant post graduate qualification or equivalent professional experience in data analytics/research methods.
- Experience of working in a highly visible public sector environment.