

JOB DESCRIPTION

JOB TITLE:	Investment Analyst
MANAGED BY:	Senior Investment Manager
GRADE:	10

THE ROLE

The Investment Analyst will strengthen the West of England Combined Authority's capacity to appraise, monitor, and deliver its regional investment plans, supporting the Mayor's priorities identified within the regional growth strategy. The role provides technical and analytical support, and ensures investment proposals are robust, evidence led and compliant with the Combined Authority's governance and assurance frameworks, and HM Treasury Green Book principles

The role ensures that business cases and investment proposals are robust, evidence-led, and aligned HM Treasury Green Book and Mayoral Combined Authority assurance requirements.

Provides independent analytical assessment and recommendations which directly inform investment decisions, funding approvals, and project prioritisation, and help shapes recommendations presented to senior decision-making forums.

KEY RESPONSIBILITIES

- Assess business cases and funding proposals often involving multi-partner, multi-year programmes with significant political, financial and reputational implications
- Provides analysis of strategic alignment with the West of England Investment Plans, value for money, deliverability, and risk.
- Develop and refine financial models, economic assessments, and sensitivity analyses to support decision-making.
- Prepare clear, decision-ready material for the Corporate Leadership Teams (Investment Panels), Committee, and Mayoral briefings, translating technical analysis into accessible recommendations.

- Work with Unitary Authorities, project sponsors, universities, and regional partners to shape proposals and ensure compliance with assurance and monitoring requirements.
- Track the performance of approved projects, monitoring spend, outputs, outcomes, and risk mitigations, and supporting programme-level reporting.
- Contribute to pipeline development, market insight, and strategic investment planning across the region's priority sectors
- Exercises professional judgement in interpreting incomplete or competing evidence, including assessing risk, deliverability, and strategic fit of investment proposals
- Engages and influences stakeholders from across Local Authorities, government departments and private sector partners, often navigating competing priorities to shape investment proposals
- Support compliance with the Combined Authority's assurance framework, ensuring investment proposals meet required standards for transparency, accountability and audit readiness

PERSON SPECIFICATION

ESSENTIAL (MUST HAVE)

Qualifications and Knowledge

- Business, finance, economics or mathematical related degree

Experience

- Experience working with multiple stakeholders and managing competing priorities in a fast-paced environment.

Skills and Competencies

- Strong analytical capability with experience in investment appraisal and financial modelling. A high level of proficiency in Excel and analytical tools with the ability to build macro based investment models
- Understanding of public sector investment processes, Green Book guidance, and combined authority assurance frameworks.
- Ability to interpret complex information and communicate it clearly to senior, non-technical audiences.

DESIRABLE

Qualifications and Knowledge

- Hold or be working towards a professional investment qualification: CFA, CISI, CII or equivalent

Experience

- Familiarity with economic development, innovation ecosystems and the investor landscape in the West of England is advantageous
- Experience of working in Local or Central government

Skills and Competencies

- Data analytics, Power BI