

JOB DESCRIPTION

JOB TITLE:	Senior Transport Planner
MANAGED BY:	Transport Strategy and Policy Manager
GRADE:	9

BACKGROUND

The West of England Combined Authority is seeking to appoint a Senior Transport Planner to join the Transport Strategy service.

This is an exciting time to join the West of England Combined Authority. In the last year nearly three quarters of a billion pounds of new investment has been secured for the region. New plans are in place to deliver on Mayoral priorities to improve transport, skills and housing for our residents, take decisive action to tackle the climate emergency, and to support communities facing the cost-of-living crisis. There is a relentless focus on delivery to put the West of England on the map for regional, national and global success.

Led by the regional Metro Mayor, the West of England Combined Authority brings together three local councils, the Local Enterprise Partnership and works with communities, other public services, and industry to deliver for the region.

You will be a key player as we create West of England Sustainable Transport. We are delivering on the big transport improvements people in the region need and deserve, changing how people travel, making journeys affordable, reliable, enjoyable, and safe.

Come and help shape the future of the West of England, a place so many people are proud to call home.

THE ROLE

- To support the development of transport strategy and policies of the West of England Combined Authority and provide transport policy input into wider strategies, such as the Regional Strategy and the Climate and Ecological Strategy and Action Plan.
- To develop, manage, progress and deliver transport strategy projects within the region to ensure the Mayoral Combined Authority fulfils its functions as Transport Authority for the West of England.
- Policies and projects could cover the Electric Vehicle strategy, development of the Joint Local Transport Plan, Rail, Bus and Active Travel strategies, and project management in alignment with the Joint Local Transport Plan policies and programme as well as Mayoral and organisational priorities.

KEY RESPONSIBILITIES

- To support the provision and co-ordination of transport evidence to inform the development of transport policies and strategies within the region.
- To manage the delivery of specific policy projects that deliver the West of England's Combined Authority functions as a Transport Authority and Integrated Transport Authority, including supporting the management of consultants to deliver an update to the Joint Local Transport Plan and associated transport related strategies for the West of England region.
- To manage the development and implementation of highway, rail, bus, cycling and walking projects associated with the region's transport strategy, and support the preparation of business cases for projects, working collaboratively with others to secure the necessary approvals.
- To manage effective relationships with the Unitary Authorities through, for example, chairing working groups in the various transport areas covered in the transport strategy and policy team.
- To provide the delivery of transport input into the development of the spatial planning approach for the region and other supporting region-wide plans, strategies, and documents such as Supplementary Planning Documents, Development Briefs and Design Guidance.
- To manage relationships with a range of stakeholders in the development of strategies for specific areas of transport modes affecting the West of England region, such as the appraisal of bus operating frameworks, assessment of Clean Air Zones and carbon emissions, and operation of the Key Route Network.
- To utilise professional and management skills to ensure that the Mayoral Combined Authority's own transport policies move towards greater sustainability and support climate challenges.
- To support the preparation of funding bids to Government and other agencies to maximise investment in the region.
- To prepare reports, project updates and presentations for the Mayor, Committees and other public meetings, as necessary.
- Where appropriate, to manage public engagement, community interest groups and others in the development, review and implementation of the West of England Mayoral Combined Authority's strategies, policies and schemes.
- To procure and manage technical input and expertise in the commissioning of consultancy work for transport policies and projects.
- To report on a monthly basis on project progress against milestones and budget to the relevant programme managers.

PERSON SPECIFICATION

ESSENTIAL (MUST HAVE)

Qualifications and Knowledge

- Educated to degree level in relevant subject (such as Transport Planning, Geography, Environmental Studies/Science).

- Qualification or experience in relevant project management disciplines and their practical application, including management of cost, risk, schedule, change and requirements.
- Knowledge of business cases for transport schemes.
- Knowledge of strategic and local development plans and/or appraisal of major developments.
- Understanding of transport, highway and environmental issues and legislation affecting the operation of a regional transport network.
- Understanding of key local government politics, political structures and culture related to the role.

Experience

- Experience in the formulation of transport strategies and policies in a local government context.
- Demonstrable experience in the incorporation of transport principles, policy, priorities and schemes in the formulation of major transport scheme appraisal.
- Experience of working on a wide range of transport planning projects.
- Understanding of regional and national transport policies and professional best practice.
- Experience of handling large data sets.
- Proven ability to understand and promote complex issues in a persuasive and sensitive manner.
- Proven ability to present complex information to a range of key stakeholders to secure buy-in and engagement.
- Experience of partnership working with a range of local authority and stakeholder groups, politicians and disciplines.

Skills and Competencies

- The ability to work with multiple stakeholders and partners.
- The ability to translate and communicate complex information and problems effectively with colleagues and Unitary Authority partners.
- Ability to work independently, as part of a team and collaboratively with a range of partners/stakeholders, such as consultants, business, interest groups and the public.
- Able to research, collate and analyse and present complex issues and develop innovative approaches to problem solving.
- Able to write clear and concise reports and presentations.

DESIRABLE

- A relevant post-graduate qualification.
- A chartered membership of a relevant professional body (TPP, CIHT, CILT for example.).
- Skilled with GIS

REWARDS AND BENEFITS

Alongside a competitive salary, we offer an excellent benefits package including:

- 26/31 days annual leave plus bank holidays
- Generous Employer-Contribution Pension Scheme through the Avon Pension Fund
- Cycle to work scheme and secure bike parking
- Free eye tests for all display screen equipment (DSE) users
- Discounted monthly bus tickets
- Hybrid working to split your week between the office and home to help you achieve the best work/life balance and career goals.

We have recently moved into a new bright, airy, modern office space, with all the latest technology, under a 10-minute walk from Bristol Temple Meads Train Station. We offer flexible and hybrid working options too if you would rather work from home, or another suitable location.

As an equal opportunities employer, we invite applicants to contact us to identify any additional support they may need during the recruitment process.

WE PAY THE LIVING WAGE

We're proud to have been accredited as a Living Wage Employer. Living Wage accreditation means that everyone working at The West of England and Combined Authority receives a minimum hourly wage of £15.17 - higher than the government minimum for over 23s, currently £11.44 per hour. Find out more [here](#).



WE ARE A FOUNDING MEMBER OF THE GOOD EMPLOYMENT CHARTER

We're proud to have been accredited as a founding Member of the West of England Good Employment Charter. Find out more about the charter [here](#).

